



CANADIAN
HOME BUILDERS' ASSOCIATION
CENTRAL INTERIOR

2023

Keystone Awards



Category Criteria & Requirements



Overview

The *Canadian Home Builders' Association Central Interior Home Builder Awards of Excellence (Keystone Awards)* have been established to recognize and honor excellence in the home building industry. As a professional Home Builders' Association, we promote industry best practices. We want to recognize those builders who consistently focus on industry best practices.

The Canadian Home Builders' Association Central Interior (CHBA CI) is pleased to invite all member companies involved in the residential building industry to participate in the 2023 Keystone Awards®. Each entrant must be a CHBA member in good standing.

For more information on joining the Association or questions regarding your entry please contact our office directly: Email: info@chbaci.ca Phone: 250-828-1844

Eligibility

- Projects and products built, renovated, developed, created and/or marketed for the period of January 1, 2021 – October 28, 2022 are eligible for the 2023 Keystone Awards.
- A building permit must be in place for any pre-sale marketing for categories 1 to 8.
- False entries will be disqualified.
- Any entry in a specific category from a previous year is not eligible to be entered in the same category for this year's competition. However a new phase could be entered from the same project, in the same category as last year, provided it is substantially different. (i.e. If an entry won Best Multi-Family Townhouse Development last year, Phase 2 of the same development could enter Best Multi-Family Townhouse Development again this year).
- Project must be submitted by the builder as the primary on the project for Categories 1 to 8.
- Entries must include Builder permission forms. (See specific categories)
- Project Partners will not be added after October 28, 2022

Entry Date Requirements

Entries must be completed between January 1, 2021 and October 28, 2022.

- Deadline for entries: Friday October 28, 2022, 11:59 p.m. PST

Entry Fees

For categories 1 to 27:
\$200 + GST = \$210 per entry

You may pay online.

All payments must be received no later than October 28, 2022 to qualify for judging.



Note: The Supplier, Sub Trade and Service/Professional category winners will be decided via a survey sent to all CHBA Central Interior builder members.

Entry Preparation

- All entry materials must be anonymous.
- Inclusion of company names and addresses anywhere in or on the entry materials other than the entry form is forbidden (this excludes Best Marketing).
- Do not include company names or logos on floor plans, digital images, or in project description. Any floor plans, digital images or project descriptions in these categories that include company names will not be judged.
- Complete the on-line entry form first before you mark any entry materials. The online entry form will give you an entry number to label all materials for each entry.
- We encourage you to use unique names not home addresses or street names.

Entry Form

- Enter the 2023 Keystone Awards online from our web site www.chbaci.ca. If you are unable to enter online, contact the CHBA Central Interior office at 250-828-1844 for assistance.
- Information given on the entry form will be printed exactly as submitted for news releases, newspapers, publications, certificates, and trophies. Please take extra care to ensure all spelling is correct before you submit each entry. **CHBA Central Interior will not make any corrections after the entry has been submitted.**
- If you want to recognize a project partner company or companies with your entry, please include the name and contact information with your on-line entry in the appropriate space provided.

Project Description

- Total word count for all text boxes cannot exceed 300 words.
- Bullet form is recommended.
- Text will be used to describe the project and specifically state how it meets the category criteria.

Digital Photos Submission Criteria

Photographic component of your submission must be in digital form on a USB flash drive. Images can be taken with a digital camera. **Please do not submit more than the required number of images requested for each category.** If you are taking the pictures yourself with a digital camera, be sure to follow the specifications below.



Images must be clear; **night photos of home exterior are not permitted**. Submit 1 USB flash drive with each entry.

- Images can be horizontal or vertical.
- Exterior, night time images will not be judged. Dusk images are fine (but not recommended) as long as the judges are able to see features of the exterior of the project.
- Images to be saved at **300 dpi** which allows for proper optimization for judging, website and gala presentations.
- Max file size 5MB.
- Save as a high-quality JPEG file only. Do not submit pdf, tiff, gif, png or any other file formats.
- Do not send re-formatted images that have been cropped and layered with borders or frames.
- All images must be anonymous. Do not include people in your images unless required by the category (This may not apply to “before” images in the renovation categories).
- DO NOT submit black and white or gray scale images, renderings, and digitally enhanced or high-definition images. Do not submit black and white “before” images for renovation categories. They will not be judged.
- Please name files with community name or project name, category number and sequence number (i.e. hilltop_cat12_1.jpg).
- For renovation category, please add to the sequence number a “B” to indicate a “before” image, and an “A” to indicate an “after” image (i.e.smith_cat4_1B.jpg/smith_cat4_1A.jpg).
- All entry photos are to be kept private and avoid promotion on social media prior to the Gala.

Plans: Floor, Site, Landscape, etc...

- All plans must be submitted digitally on a **PDF file only**;
- Submit simple and easy to read floor plan and save on a USB flash drive.

Judging

- Each entry will be judged on its own merit, based solely on entry materials provided.



- Entries will be judged by a distinguished panel of highly qualified judges from outside the BC Interior region, who are selected for their expertise in their field.
- An Accounting Firm chosen by CHBA Central Interior will monitor the judging process. No others will be allowed to observe the judging of entries.
- 2023 Keystone Awards Finalists will be announced, and posted on www.chbaci.ca.
- **Decisions of the Keystone Awards judges shall be final in every respect.**

CHBA Central Interior reserves the right to:

- Cancel, combine or split any category due to numerous or insufficient number of entries or at the judges' discretion;
- Withdraw a particular category if all the entries submitted do not meet the criteria or are not of a standard that recognizes excellence;
- Withdraw any entries if they do not meet the criteria or are not of a standard that recognizes excellence;
- Withdraw a particular entry if they do not meet digital image submission specifications.
- Request any additional information it deems necessary to confirm the information contained in any submission.
- Judges may also re-categorize any entry if, in their opinion, it has been entered in the wrong category, or if the entry is more appropriate in another category.

Return of Entry Material

All materials submitted become the sole property of CHBA Central Interior and are not returnable. CHBA Central Interior reserves the right to use any or all of these materials for the promotion of the Keystone Awards. CHBA Central Interior will not return any materials submitted.

It is important to the integrity of the residential construction industry that all entrants must conduct themselves in such a way as to demonstrate good business practices. If it can be demonstrated at any time up to the final awarding of the Keystone Awards trophy that there are business practices detrimental to the integrity of the industry, that participant will be disqualified. Keystone Awards entrants and participants are required to accept all decisions by CHBA Central Interior as final and binding.



Deadline

The online entry form closes at 11:59 p.m. Friday October 28, 2022. All completed online entry forms must be submitted by this time. There will be no extensions. All remaining entry requirements, including fees, must be received no later than 4:00 p.m. Monday October 31, 2022. Send or drop off the remaining entry requirements to:

**The Keystone Awards c/o CHBA Central Interior
202-929 Laval Crescent, Kamloops BC V2C 5P4**

2023 Keystone Awards and Tickets

The Keystone Awards Gala Evening is scheduled for Saturday, February 11, 2023.

Tickets can be purchased online in January 2023 at www.chbaci.ca or by calling the CHBA Central Interior office, 250-828-1844.



2023 Award Categories

New Home Categories

1. Best Single Family Detached Home: under \$500,000
2. Best Single Family Detached Home: \$500,000 to \$750,000
3. Best Single Family Detached Home: \$750,000 to \$1,000,000
4. Best Single Family Detached Home: \$1,000,000 to \$1,500,000
5. Best Single Family Detached Home: \$1,500,000 and over
6. Best Semi-Detached or Town-Home Development
7. Best Multi-Family Low Rise Development
8. Best Multi-Family High Rise Development

Renovation Categories

9. Best Residential Renovation: under \$150,000
10. Best Residential Renovation: \$150,000 to \$250,000
11. Best Residential Renovation: \$250,000 to \$350,000
12. Best Residential Renovation: \$350,000 and over

Design Categories

13. Best Bathroom: Under \$30,000 – New or Renovated
14. Best Bathroom: \$30,000 and over – New or Renovated
15. Best Innovative/Special Feature: New or Renovated
16. Best Outdoor Living Space: New or Renovated
17. Best Kitchen Design Project: under \$60,000 – New or Renovated
18. Best Kitchen Design Project: \$60,000 and over – New or Renovated
19. Best Interior Design: New or Renovated
20. Best Housing Design

Marketing and Sales Categories

21. Best in Marketing
22. Best Customer Service by a CHBA CI Member – Builder
23. Best Customer Service by a CHBA CI Member – Non Builder

Special Awards

24. Best Public/Private Partnership
25. Best Environmental Initiative
26. Best Innovative Construction/Architecture/Design – New or Renovated (Residential or Commercial)
27. Best Urban Infill – Residential (Property Re-Use)
28. Best Sub Trade (Members only)
29. Best Supplier (Members only)
30. Best Service Professional (Members only)



1. Single Family Detached Home: under \$500,000

Category Declaration:

In the event that the Primary Company submitting the entry is not the Builder or Developer for this project, one of the Project Partner Companies must be the Builder or Developer for this project. Authorization must be obtained from the Builder or Developer to enter this project.

The cost of construction, excluding land, regardless of the square footage, must be under \$500,000.

The square footage of the home includes the main and upper floors but excludes the garage and unfinished basement areas.

Exception: A finished basement that is sold as a standard feature of the home should be included in the price and shown in the images.

Criteria

- Exterior: architectural character, curb appeal and integration of the project into its setting
- Interior: creative and innovative use of space including architectural detail and form
- Functionality of floor plan
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - 2 images showing exterior (front and rear)
 - 4 images showing interior
 - 4 images of your choice
 - Floor plans PDF File
 - Site plan PDF File
- Builder/Developer Permission Form



2. Best Single Family Detached Home: \$500,000 to \$750,000

Category Declaration:

In the event that the Primary Company submitting the entry is not the Builder or Developer for this project, one of the Project Partner Companies must be the Builder or Developer for this project. Authorization must be obtained from the Builder or Developer to enter this project.

The cost of construction, excluding land, regardless of the square footage, must be between \$500,000 and \$750,000.

The square footage of the home includes the main and upper floors but excludes the garage and unfinished basement areas.

Exception: A finished basement that is sold as a standard feature of the home should be included in the price and shown in the images.

- Exterior: architectural character, curb appeal and integration of the project into its setting
- Interior: creative and innovative use of space including architectural detail and form
- Functionality of floor plan
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - 2 images showing exterior (front and rear)
 - 4 images showing interior
 - 4 images of your choice
 - Floor plans PDF File
 - Site plan PDF File
- Builder/Developer Permission Form



3. Best Single Family Detached Home: \$750,000 to \$1M

Category Declaration:

In the event that the Primary Company submitting the entry is not the Builder or Developer for this project, one of the Project Partner Companies must be the Builder or Developer for this project. Authorization must be obtained from the Builder or Developer to enter this project.

The cost of construction, excluding land, regardless of the square footage, must be between \$750,000 and \$1,000,000.

The square footage of the home includes the main and upper floors but excludes the garage and unfinished basement areas.

Exception: A finished basement that is sold as a standard feature of the home should be included in the price and shown in the images.

Criteria

- Exterior: architectural character, curb appeal and integration of the project into its setting
- Interior: creative and innovative use of space including architectural detail and form
- Functionality of floor plan
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - 2 images showing exterior (front and rear)
 - 4 images showing interior
 - 4 images of your choice
 - Floor plans PDF File
 - Site plan PDF File
- Builder/Developer Permission Form



4. Best Single Family Detached Home: \$1,000,000 to \$1.5M

Category Declaration:

In the event that the Primary Company submitting the entry is not the Builder or Developer for this project, one of the Project Partner Companies must be the Builder or Developer for this project. Authorization must be obtained from the Builder or Developer to enter this project.

Land value not included.

The cost of construction, excluding land, regardless of the square footage, must be between \$1,000,000 and \$1,500,000.

The square footage of the home includes the main and upper floors but excludes the garage and unfinished basement areas.

Exception: A finished basement that is sold as a standard feature of the home should be included in the price and shown in the images.

The same project may not be entered in category 3 and 4.

Criteria

- Exterior: architectural character, curb appeal and integration of the project into its setting
- Interior: creative and innovative use of space including architectural detail and form
- Functionality of floor plan
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - 2 images showing exterior (front and rear)
 - 4 images showing interior
 - 4 images of your choice
 - Floor plans PDF File
 - Site plan PDF File
- Builder/Developer Permission Form



5. Best Single Family Detached Home: \$1.5 M and over

Category Declaration:

In the event that the Primary Company submitting the entry is not the Builder or Developer for this project, one of the Project Partner Companies must be the Builder or Developer for this project. Authorization must be obtained from the Builder or Developer to enter this project.

Land value not included.

The cost of construction, excluding land, regardless of the square footage, must be over \$1,500,000.

The square footage of the home includes the main and upper floors but excludes the garage and unfinished basement areas.

Exception: A finished basement that is sold as a standard feature of the home should be included in the price and shown in the images.

The same project may not be entered in category 4 and 5.

Criteria

- Exterior: architectural character, curb appeal and integration of the project into its setting
- Interior: creative and innovative use of space including architectural detail and form
- Functionality of floor plan
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - 2 images showing exterior (front and rear)
 - 4 images showing interior
 - 4 images of your choice
 - Floor plans PDF File
 - Site plan PDF File
- Builder/Developer Permission Form



6. Best Semi-Detached or Town-Home Development

Project is defined as a ground-oriented project in which each unit has a separate entrance. It may include new forms of housing such as row homes and infill project lots increasing site density. Rental projects are also eligible.

Criteria

- Exterior: architectural character, unique attributes including amenities, green space etc., curb appeal, and integration of the project into its setting
- Interior: creative and innovative use of space including architectural detail and form
- Functionality of floor plan
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Four (4) images showing development setting, architectural setting, entrance to project etc.
 - Four (4) images showing principal living areas
 - Four (4) images of your choice
 - Floor plans PDF File
 - Site plan PDF File
- Builder/Developer Permission Form



7. Best Multi-Family Low Rise Development

A multi-family low-rise development is defined as a project with a common entrance servicing all units. A low-rise building **is less than or equal to 4 storeys in height**. Rental projects are also eligible. It may have a commercial component.

Criteria

- Exterior: architectural character, unique attributes including amenities, green space etc., curb appeal, and integration of the project into its setting
- Interior: creative and innovative use of space including architectural detail and form
- Functionality of floor plan
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Four (4) images showing development setting, architectural setting, entrance to project etc.
 - Four (4) images showing principal living areas
 - Four (4) images of your choice
 - Floor plans PDF File
 - Site plan PDF File
- Builder/Developer Permission Form



8. Best Multi-Family High Rise Development

A multi-family high-rise development is defined as a project with a common entrance servicing all units. A high-rise building is considered **5 storeys and over**. Rental projects are also eligible. It may have a commercial component.

Criteria

- Exterior: architectural character, unique attributes including amenities, green space etc., curb appeal, and integration of the project into its setting
- Interior: creative and innovative use of space including architectural detail and form
- Functionality of floor plan
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Four (4) images showing development setting, architectural setting, entrance to project etc.
 - Four (4) images showing principal living areas
 - Four (4) images of your choice
 - Floor plans PDF File
 - Site plan PDF File
- Builder/Developer Permission Form



9. Best Residential Renovation: Under \$150,000

To determine the value of the project: The total cost to the client for the renovation, including design and consultant fees, materials and labour supplied by the client and/or subcontractors, professional/municipal fees and appliances and excluding GST, must be less than \$150,000.

Criteria

- Purpose of renovation and construction challenges
- Creative and efficient use of space
- Compatibility of existing and/or new materials as well as finishing details
- Environmental considerations (energy efficiency, comfort & health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Four (4) “before” digital images
 - Up to eight (8) “after” digital images
 - **Note:** for the 4 “before” photos, the same area must have an “after” photo taken from the same angle if possible. All “before” and “after” photos should be clearly labeled.
 - Floor plans PDF File
- Completed Homeowner Permission Form
- Completed Online Budget Sheet



10. Best Residential Renovation: \$150,000 to \$250,000

To determine the value of the project: The total cost to the client for the renovation, including design and consultant fees, materials and labour supplied by the client and/or subcontractors, professional/municipal fees and appliances and excluding GST, must be between \$150,000 to \$250,000.

Criteria

- Purpose of renovation and construction challenges
- Creative and efficient use of space
- Compatibility of existing and/or new materials as well as finishing details
- Environmental considerations (energy efficiency, comfort & health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Four (4) “before” digital images
 - Up to eight (8) “after” digital images
 - **Note:** for the 4 “before” photos, the same area must have an “after” photo taken from the same angle if possible. All “before” and “after” photos should be clearly labeled.
 - Floor plans PDF File
- Completed Homeowner Permission Form
- Completed Online Budget Sheet



11. Best Residential Renovation: \$250,000 to \$350,000

To determine the value of the project: The total cost to the client for the renovation, including design and consultant fees, materials and labour supplied by the client and/or subcontractors, professional/municipal fees and appliances and excluding GST, must be between \$250,000 to \$350,000.

Criteria

- Purpose of renovation and construction challenges
- Creative and efficient use of space
- Compatibility of existing and/or new materials as well as finishing details
- Environmental considerations (energy efficiency, comfort & health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Four (4) “before” digital images
 - Up to eight (8) “after” digital images
 - **Note:** for the 4 “before” photos, the same area must have an “after” photo taken from the same angle if possible. All “before” and “after” photos should be clearly labeled.
 - Floor plans PDF File
- Completed Homeowner Permission Form
- Completed Online Budget Sheet



12. Best Residential Renovation: \$350,000 and over

To determine the value of the project: The total cost to the client for the renovation, including design and consultant fees, materials and labour supplied by the client and/or subcontractors, professional/municipal fees and appliances and excluding GST, must be \$350,000 and over.

Criteria

- Purpose of renovation and construction challenges
- Creative and efficient use of space
- Compatibility of existing and/or new materials as well as finishing details
- Environmental considerations (energy efficiency, comfort & health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Four (4) “before” digital images
 - Up to eight (8) “after” digital images
 - **Note:** for the 4 “before” photos, the same area must have an “after” photo taken from the same angle if possible. All “before” and “after” photos should be clearly labeled.
 - Floor plans PDF File
- Completed Homeowner Permission Form
- Completed Online Budget Sheet



13. Best Bathroom: Under \$30,000 – New or Renovated

This category is defined as a bathroom in a new or renovated home, regardless of the type of home. Bathroom value includes all visual materials: square foot allowance cost, structure/framing, cabinets, countertops, backsplash, flooring, lighting, plumbing fixtures and appliances (excluding small appliances).

Criteria

- Functionality of layout
- Unique design elements
- Choice of materials
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Up to eight (8) digital images
 - Floor plans PDF File
- Completed Online Budget Sheet



14. Best Bathroom: \$30,000 and over – New or Renovated

This category is defined as a bathroom in a new or renovated home, regardless of the type of home. Bathroom value includes all visual materials: square foot allowance cost, structure/framing, cabinets, countertops, backsplash, flooring, lighting, plumbing fixtures and appliances (excluding small appliances).

Criteria

- Functionality of layout
- Unique design elements
- Choice of materials
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Up to eight (8) digital images
 - Floor plans PDF File
- Completed Online Budget Sheet



15. Best Innovative/Special Feature: New or Renovated

This category is defined as any special or innovative (New or Renovated) aspect or feature of a room or home not covered by other categories. It can be an interior or exterior feature. (i.e. a home theater, wine cellar, media center, fireplace, flooring, ceiling detail, etc.)

Criteria

- Explain in detail the concept that created the inspiration for this innovative feature
- Unique design elements, functionality and purpose
- Choice of materials

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Up to ten (10) digital images
 - Renovated features only need to show the “after” photo
 - Floor plans PDF File



16. Best Outdoor Living Space: New or Renovated

This category is defined as any special aspect of the exterior of a home not covered by other categories. It can be a unique part of the exterior of a home (i.e., porch, garage, golf hole, water feature, swimming pool, etc.) Focus is on final and finished product. For renovations, “before” pictures are **not required**.

Criteria

- Functional and unique design features
- Selection and placement of materials
- Addresses the climatic conditions, exposure and limitations

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Up to ten (10) digital images
 - Renovated features only need to show the “after” photo
 - Floor plans PDF File



17. Best Kitchen Design Project: under \$60,000 – New or Renovated

This category is defined as a kitchen in a new or renovated home, regardless of the type of home. Kitchen value includes all visual materials: square foot allowance cost, structure/framing, cabinets, countertops, backsplash, flooring, lighting, plumbing fixtures and appliances (excluding small appliances).

Criteria

- Functionality of layout
- Unique design elements
- Choice of materials
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Up to eight (8) digital images
 - Floor plans PDF File
- Completed Online Budget Sheet



18. Best Kitchen Design Project: \$60,000 and over – New or Renovated

This category is defined as a kitchen in a new or renovated home, regardless of the type of home. Kitchen value includes all visual materials: square foot allowance cost, structure/framing, cabinets, countertops, backsplash, flooring, lighting, plumbing fixtures and appliances (excluding small appliances).

Criteria

- Functionality of layout
- Unique design elements
- Choice of materials
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Up to eight (8) digital images
 - Floor plans PDF File
- Completed Online Budget Sheet



19. Best Interior Design: New or Renovated

Criteria

- Describe how the design elements suits the client's lifestyle
- Functionality of the floor plan
- Unique design features
- Choice of materials

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Eight (8) digital images of your choice, (if New).
 - Renovations must include:
 - Three (3) "before" digital images.
 - Five (5) "after" digital images. (clearly labeled "before" and "after")
 - For renovations, make sure that the "after" photo has been taken from the same reference point as the "before" photo.
 - PDF file of floor plans indicating furniture placement and usage of space



20. Best Housing Design

Home must have actually been built within the eligible time period.

Criteria

- Innovative design taking into account the orientation on the site with regards to the site shape; functional use of the site (usable yard, driveway etc); and location and height of the sun during times of the day/year
- Design that suits the neighborhood and environmental surroundings
- Functional, logical, and aesthetically pleasing traffic flow paths
- Rooms and whole house designed with furniture placement and interesting interior design features in mind
- Creative ways to form room separations in an open-concept layout
- Architectural character
- Environmental considerations ('green' elements)
- Suitable to the client's needs and budget
- Working drawings that are complete and easy to work from

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Full set of PDF plans showing elevations and details specifications
 - Eight (8) digital images of completed house
 - Six (6) must be of the finished interior
 - Two (2) must be of the finished exterior



21. Best in Marketing

This category is inclusive of all marketing campaigns for example, all print media, logo designs, website design, etc.

Criteria

Entry will be judged on the following criteria:

- Rationale behind project name and identity
- Synergy of identity with key project features
- Overall graphic design
- Execution and consistency across promotional elements
- Appeal to target market and market acceptance
- Results of Campaign

Requirements

- **Online Entry Form** - In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Ten (10) digital images that best represent the project



22. Best Customer Service by a CHBA CI Member - Builder

Criteria

- Company's customer service strategy
- Staff training
- Budgeting and after sales service
- Handling concerns and complaints
- Strategies to eliminate call backs or defects
- Strategies to promote professional development

Requirements:

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - One (1) of company logo
 - Up to three (3) photos that best illustrate excellence in customer service
 - PDF file of three (3) references from customers
- One (1) copy of Customer Service Hand Book (if applicable)



23. Best Customer Service by a CHBA CI Member – Non Builder

Criteria

- Company's customer service strategy
- Staff training
- Budgeting and after sales service
- Handling concerns and complaints
- Strategies to eliminate call backs or defects
- Strategies to promote professional development

Requirements:

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - One (1) of company logo
 - Up to three (3) photos that best illustrate excellence in customer service
 - PDF file of three (3) references from customers
- One (1) copy of Customer Service Hand Book (if applicable)



24. Best Public-Private Partnership

Criteria

- Leadership in fostering cooperation between public and private sectors in addressing housing issues
- Initiatives taken that promote working relationships between industry members and any level of government or educational facility
- Reduction or streamlining of regulatory process
- Action plans or strategies taken to improve affordable housing
- Initiatives that address growth management and promote higher density housing, Built Green® or R2000® housing techniques

Requirements:

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - One (1) of relevant logo
 - Up to five (5) digital images of the project
 - May include letters of support from industry/government/municipal association PDF file



25. Best Environmental Initiative

This award recognizes a member who embraces environmental, economic and social aspects of their project and incorporates creative and innovative solutions, while maintaining a consideration for the environment. This award will be presented to a member who recognizes the impact of their project/development on its surrounding area and have taken steps to reduce this impact and add quality to the community.

Criteria

- Sensitivity to site conditions and surrounding environments
- Selection of materials and resources
- Energy and water saving considerations
- Construction practices and details of certification program chosen
- Innovation and design

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Eight (8) digital images of the following:
 - Photographs required of individual meter closet (in multi-family projects),
 - Upload floor plan and site plan and a copy of any of the certifications earned (ENERGY STAR®, Built Green®, EnerGuide, Passive House, NetZero, LEED and/or R-2000 Certificate or Label)



26. Best Innovative Construction/Architecture/Design – New or Renovated (Residential or Commercial)

A project that does not fit in any other categories and can include lodges/hotels/resorts/offices/commercial or buildings with unique design elements.

* Builder as a Primary is not a requirement for this category.

Criteria

- Efforts to create a unique, innovative design
- Integration of project into its setting
- Functionality of floor plan
- Environmental considerations
- Economic and site restraints

Requirements

- **Online Entry Form** – In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - Eight (8) digital images of the following:
 - Photos that best represent the project
 - PDF file of Floor and/or site plan
 - Completed Homeowner and/or Builder Permission Form



27. Best Urban Infill – Residential (Property Re-Use)

Any type of development which is added to an existing developed property, or on a vacant property in an otherwise developed area.

Criteria

- Exterior: architectural character, curb appeal and integration of the project into its setting
- Interior: creative and innovative use of space including architectural detail and form
- Functionality of floor plan
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

Requirements

- **Online Entry Form**– In 300 words or less, describe the project and explain how it meets the criteria (bullet form is recommended)
- One (1) USB flash drive with the following:
 - 2 images showing exterior (front and rear)
 - 4 images showing interior
 - 4 images of your choice
 - Floor plans PDF File
 - Site plan PDF File
 - Builder/Developer Permission Form



28. Best Sub Trade

This award is for the CHBA CI Sub Trade member that has demonstrated outstanding skill, efficiency and with the greatest customer service and professionalism.

This award is determined by CHBA member builders through a confidential survey sent out by the CHBA CI office.

The award is based on the following aspects:

Criteria

- Timeliness
 - Level of service
 - Level of quality
 - Level of cooperation
 - and overall category
-
-

29. Best Supplier

This award is for the CHBA CI Supplier member that has demonstrated outstanding skill, efficiency and with the greatest customer service and professionalism.

This award is determined by CHBA member builders and sub trades through a confidential survey sent out by the CHBA CI office.

The award is based on the following aspects:

Criteria

- Timeliness
- Level of service
- Level of quality
- Level of cooperation
- And overall category



30. Best Service Professional

This award is for the CHBA CI Service Professional member that has demonstrated outstanding skill, efficiency and with the greatest customer service and professionalism.

This award is determined by CHBA member builders and sub trades through a confidential survey sent out by the CHBA CI office.

The award is based on the following aspects:

Criteria

- Timeliness
- Level of service
- Level of quality
- Level of cooperation
- And overall category

